

**A meeting of Cropthorne Parish Council held on Monday 2nd July 2007
in the Village School 7:30pm**

1. APOLOGIES

Present – C Whittington (Chair)	WCC Cllr Eyre
R Annis (V/Chair)	WDC Cllr McDonald
A Hughes	Clerk RJ Coles
T Meikle	3 Parishioners
M West	
J King	
J Meredith (joined at item 5)	

2. DECLARATIONS OF INTEREST

Personal and Prejudicial – Village Hall – J King
Personal and Prejudicial – 957 & 958 Planning – A Hughes

3. APPROVAL OF MINUTES

The minutes for the meeting of 4th June 2007 were proposed by V/Chair Annis, seconded by Cllr West and agreed by the meeting that they be accepted and signed by the Chair.

It was proposed by Cllr Meikle, seconded by Cllr Hughes and agreed by the meeting that draft minutes could be posted on the notice board in order to speed up information dissemination.

4. CO-OPTION OF A NEW COUNCILLOR

Cllr Meikle proposed, seconded by Cllr West and agreed by the meeting that Julian R Meredith be co-opted onto the Parish Council to fill the final vacancy after the recent elections.

5. POLICING - nothing

6. CHARITIES - none, the clerk was asked to seek a sign for the notice board informing parishioners of the charities, its qualifiers and contact information.

The meeting continued, as there were no parishioners present who requested a break.

It was noted that Barbara Ayliffe who arrived in Cropthorne as a land army girl recently passed away. Chair will send a card on behalf of the Parish.

7. MATTERS ARISING

- a) Parish Council links with local organisations – V/Chair Annis reported that Rob Cowley re Sheppey Juniors would be approaching the council directly in due course. Cllr Meikle reported that Neville Duke re Church/Walkabout/Holland House would approach the council if and when necessary. Cllr West reported that she was waiting for the minutes and contact with PTA&FA.
- b) Dog/Waste Bins – It was proposed by Cllr Hughes, seconded by V/Chair Annis and agreed by the meeting that the WDC 2-for-1 offer of dog bins be accepted with one placed next to the rubbish bin on the Sheppey at Blacksmiths Lane and the other at the junction of Middle Lane with Field Barn Lane. A request for replacement waste bins on the Sheppey will be considered at the next meeting when costs and insurance position are available.
- c) Village Hall Playground Sinking Fund – Chair reported that a meeting was being arranged.

8. COUNTY COUNCILLOR'S / DISTRICT COUNCILLOR'S REPORTS

WCC Cllr Eyre reported that the overnight restrictions order for parking on the lay-by on the B4084 were to be in place from the 20th August 2007. The run off of water at Oaklands Farm was under joint investigation by WCC and WDC; Cllr Meikle thought the problem was a blocked drain with water having to use the surface to by-pass. 20

mph advisory speed pilot for schools is to be tested. An Arts review for the County is likely to place adult issues together with those of children together under Child Services. Waste from charities and volunteer groups which currently has to be paid for collection is being investigated for relief from all charges.

WDC Cllr McDonald reported that a newsletter would be received by all on WDC and Fladbury Ward activities. Community Officers are now available for Cropthorne and surrounding areas. Wick Conservation Area (1963) is under review and Cropthorne and Fladbury reviews starting in 2008 will follow this. Waste collection services have gone out to tender for all the different options available so that a final decision can be taken. Speeding on the A44 is becoming a major local issue following many incidents. WDC Planning are offering a training session on related issues to all Parish Councils who only have to provide the venue.

9. PARISH PLAN

Cllr Meikle reported that the £1000 grant towards costs had been banked by the clerk. The final format of the questionnaire for printing has almost been agreed. A copy of the questionnaire sent to WDC has drawn no response as yet. WDC Cllr McDonald reiterated that it was important that the Parish Plan addresses the needs of all the other related agencies involved in the future of the village.

10. PLANNING

- a) **W/06/01527/PN – Mr P Strickland, Heath Works – Construction of a new manufacturing unit with offices** – An objection concerning noise, traffic and visual amenity was filed. It was indicated that a decision was deferred pending clarification on how the site has gone from a single company to a business park over time.
- b) **W/06/00554/PN/APPEAL – Field Barn Caravan Park – Variation of planning condition (1 of PR617/63) to permit plot 1 to be occupied by full time site manager** – Support for a single caravan only (i.e. Plot 1) dedicated to a full time manager was refiled.
- c) **W/06/01261/PN/APPEAL – Mr Cooper, Field Barn Lane Caravan Park – Erection of timber office building. Variation of condition (1) attached to P.P. PR617/63 to permit site to be open 50 weeks per year.** Support of the timber building and a strong objection to the extension to 50 weeks usage of the site was refiled.
- d) **W/06/00141/PN/APPEAL – Mr & Mrs Strickland, East Riding House, Bricklehampton Lane, Bricklehampton – Variation of condition 5 of permission W/96/00161 & condition 2 of permission W/98/00243 to delete class E from the wording of the condition** – A response in favour of keeping to the original restrictions was refiled.
- e) **W/07/00786/OU – Mr & Mrs Moran, Ferndown, Main Rd – Erection of three bedroom detached bungalow** – Notice was filed that the development fell outside the development boundary, access ownership etc was unclear and affect on properties to the north not indicated. Permission has been refused.
- f) **W/07/00879/PP – Ms J Segar, The Sling, Middle Lane – Proposed conservatory** - WDC reply required within 21 days from 07/06/07 (i.e. 28/06/07). The clerk reported that the delegated authority response was to file a no objection.
- g) **W/07/00957/CA and 958/PP – Mr Hughes, Riverside Lodge, Neigh Lane – Partial removal of garden wall to provide new vehicular access and re-siting of existing garage** – WDC reply required within 21 days from 07/06/07 (i.e. 28/06/07). The clerk reported that the delegated authority response was to file a no objection with the additional comment that a majority saw it as a safety improvement.
- h) **W/07/00856/CU – Mr Cuss, 7 Evergreen Bank, Main Road – 2 Mobile homes – gypsy caravan site, 2 day rooms** - WDC reply required within 21 days from 14/06/07 (i.e. 05/07/07). Cllr Hughes proposed, seconded by Cllr West and agreed by the meeting that the clerk files a no objection response as this part of site had existed for up to 22 years.
- i) **W/07/00857/CU – Mrs Smith, 9 Evergreen Bank, Main Road – 3 Mobile homes – gypsy caravan site, 3 day rooms, 3 utility – 3 garden sheds, 3 touring caravans** – WDC reply required within 21 days from 14/06/07 (i.e. 05/07/07). Cllr Hughes proposed, seconded by V/Chair Annis and agreed by the meeting that the clerk files a no objection to all but the 3 touring caravans in order that the whole site can be brought under planning control.

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- j) **W/06/02052/CU/APPEAL – Mr & Mrs I Pomeroy, Land at Church Leys – Proposed siting of mobile home, parking and turning area to establish an organic unit.** Cllr West proposed, seconded by Cllr Meikle and agreed by the meeting that the clerk writes to the appeal's inspectorate reconfirming its original objections.

11. FINANCE/PRECEPTING

- a) The latest Budget/Bank Schedule was proposed by Cllr Meikle, seconded by Cllr Hughes and agreed by the meeting for acceptance and signature by Chair.
- b) Payments
- | | | | £ |
|-----|----------------------|---------------|--------|
| 442 | Comm 1 st | Subs | 38.00 |
| 443 | Clerk | Sal, All, Exp | 137.79 |
| 444 | PJK-J | Lengthsman | 139.00 |

12. PARISH COUNCIL RULES OF OPERATING

V/Chair Annis proposed, seconded by Cllr Hughes and agreed by the meeting that the procedures list below be re-adopted.

4th June 2007

CROPTHORNE PARISH COUNCIL PROCEDURES LIST

- A – Standing Orders and Chairmanship – NALC
- B – Financial Regulations – NALC extract
- B1 – Financial Regulations – Full NALC, above changes indicated
- C – Powers and Constitutions – NALC
- D – Urgent Decisions of Council – CALC extract
- E – Planning Committee – CALC extract
- F – Finance Group – CALC 2004 version

Others

- 0 – Internal Controls
- 1 - Old job list
- 2 – Old Clerk job pack
- 3 – Various Standards information – including clerk's update on recent WDC meeting.
- 4 – Freedom of Information

Chair requested a look at the clerks contract.

13. CORRESPONDENCE

6th June 2007

- | | | |
|---|----------------------|---|
| 1 | WIC | Training Courses |
| 2 | Comm1st | Parish Plan |
| 3 | VoluntC | May newsletter |
| 4 | CPRE | Fieldwork mag June |
| 5 | SthWor | Joint Core Strategy – briefing 20/06/07 |
| 6 | Comm 1 st | NewsLine newsletter |
| 7 | Parishioner | email affordable housing Steve & Lynda Corrigan |

14. ITEMS FOR INFORMATION / DISCUSSION

- a) A request from WDC with regards to the spelling of Blacksmiths Lane confirmed the spelling as currently perceived by WDC and Royal Mail.

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15. DATE OF NEXT MEETING

The next meeting of Cropthorne Parish Council is on Monday 3rd September 2007. Any items for inclusion on the agenda and proposed corrections to the minutes must be with the Clerk by Sunday 26th August 2007.

The Chair closed the meeting at 9:20pm.

Signed(Chair)

Date