

**A meeting of Cropthorne Parish Council held on Monday 4<sup>th</sup> June 2007  
in the Village School 7:30pm**

**1. APOLOGIES**

Present – C Whittington (Chair)	WCC Cllr Eyre
R Annis (V/Chair)	WDC Cllr McDonald
A Hughes	Clerk RJ Coles
T Meikle	0 Parishioners
M West	

J King sent her apologies.

**2. DECLARATIONS OF INTEREST - none**

**3. APPROVAL OF MINUTES**

The minutes for the meeting of 8<sup>th</sup> May 2007 were proposed by Cllr Meikle, seconded by V/Chair Annis and agreed by the meeting that they be accepted and signed by the Chair.

**4. CO-OPTION OF A NEW COUNCILLOR**

WDC advised that co-option should take place immediately and on an ongoing basis until filled. A by-election would not be a forcible WDC option for an unfilled election vacancy. Parish Council has the right to refuse a single candidate but it would not be looked on in a good light if the councillors involved had been returned unopposed themselves. It was proposed by Cllr Meikle, seconded by V/Chair Annis that the clerk initiates the necessary process to fill the vacancy at the next meeting.

**5. POLICING - nothing**

**6. CHARITIES (re John Ayliffe 860011) - none**

**The meeting continued as there were no parishioners present.**

**7. MATTERS ARISING**

- a) Parish Council links with local organisations – V/Chair Annis will talk to Rob Cowley re Sheppey Juniors, Cllr Meikle has talked to Neville Duke re Church/Walkabout/Holland House and is awaiting a response. Cllr West is still trying to contact PTA&FA.
- b) Dog Bins – As at least one extra dog bin has been requested for the Sheppey and there is a current 2-for-1 offer from WDC. It was thought that a dog bin at the opposite end of the village was needed. All Councillors are to familiarise themselves before the next meeting to make a decision. It was also noted that there is a problem with waste bins at the Sheppey and the next meeting will consider a possible 2-for-1 offer at around £500.

**8. COUNTY COUNCILLOR'S / DISTRICT COUNCILLOR'S REPORTS**

WCC Cllr Eyre reported that Cropthorne School bathroom management system (£112,000) has gone ahead as an area facility. Drains at the school had been fixed prior to starting work. Old A44 accident statistics have been requested following another incident. County restructuring had removed considerable middle management. Three areas of integrated services supporting problem children had been implemented. There are plenty of activities planned in the County for children in the holidays and she will forward information for circulation.

WDC Cllr McDonald in the cabinet member for regeneration and reported that WDC received good results nationally for their services. Waste collection exercise is under way. There are now 2 Community Wardens for WDC and they will be making themselves know at Fladbury Walkabout in July.

## 9. PARISH PLAN

Cllr Meikle reported that the questionnaire was ready for the committee to finalise design and hence costs.

## 10. PLANNING

- a) **W/06/01527/PN – Mr P Strickland, Heath Works – Construction of a new manufacturing unit with offices** – An objection concerning noise, traffic and visual amenity was filed. It was indicated that a decision was deferred pending clarification on how the site has gone from a single company to a business park over time.
- b) **W/06/00554/PN/APPEAL – Field Barn Caravan Park – Variation of planning condition (1 of PR617/63) to permit plot 1 to be occupied by full time site manager** – Support for a single caravan only (i.e. Plot 1) dedicated to a full time manager was refiled.
- c) **W/06/01261/PN/APPEAL – Mr Cooper, Field Barn Lane Caravan Park – Erection of timber office building. Variation of condition (1) attached to P.P. PR617/63 to permit site to be open 50 weeks per year.** Support of the timber building and a strong objection to the extension to 50 weeks usage of the site was refiled.
- d) **W/06/00141/PN/APPEAL – Mr & Mrs Strickland, East Riding House, Bricklehampton Lane, Bricklehampton – Variation of condition 5 of permission W/96/00161 & condition 2 of permission W/98/00243 to delete class E from the wording of the condition** – A response in favour of keeping to the original restrictions was refiled.
- e) **W/07/00565/LB (& 564/PP by default via delegated authority) – Mr & Mrs P Black, Ashley Cottage, Main St – Replacement of former conservatory with garden room to south side of the cottage** – A no objection response was filed. Approval has been granted.
- f) **W/07/00463/PP – Mr & Mrs M Canvin, Fulmer Walk, Field Barn Lane – Erection of two storey rear extension** – A minority concern over the height increase was filed. This application has been called before the WDC Development Committee who approved it with a minor change to a window.
- g) **W/07/00646/PP – Mr R Annis, Conifers, Main Rd – Proposed extended dropped kerb** – A no objection response was filed. Approval subject to some conditions has been granted.
- h) **W/07/00786/OU – Mr & Mrs Moran, Ferndown, Main Rd – Erection of three bedroom detached bungalow** - WDC reply required within 21 days from 17/05/07 (i.e. 07/06/07), the meeting asked the clerk to note that the site was outside the development boundary, access to the site was not clear on the map and neither was the effect on properties to the north.

Chair reported back that he had drafted a letter which would be sent to WDC concerning Affordable Housing, where we will revert to them following the Parish Plan exercise and WMRA Spatial Strategies.

## 11. FINANCE/PRECEPTING

- a) The latest Budget/Bank Schedule was proposed by Cllr Meikle, seconded by Cllr Hughes and agreed by the meeting for Chair to sign.
- b) Payments
 

			£
438	CPRE	Subs	27.00
439	PJK-J	Lengthsman	60.00
440	CJHeath	2x flower box repairs, Walkabout	50.00
441	Clerk	Sal, All, Exp	144.27
- c) Finance Group recommendation that the Internal Controls document be amended to exclude written estimates for under £250 and Receipts statement be deleted was proposed by Chair Whittington, seconded by V/Chair Annis and agreed by the meeting to be accepted.
- c) Chair Whittington proposed, seconded by V/Chair Annis and agreed by the meeting that the annual accounts as approved by the internal auditor be adopted for the external audit and signed by Chair and the Clerk/RFO.

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- e) V/Chair Annis proposed, seconded by Cllr Hughes and agreed by the meeting that all the responses to the governance statements that require signing off before accounts are sent to the external auditors be accepted in the affirmative.

**12. PARISH COUNCIL RULES OF OPERATING**

The clerk issued a pack containing all the various documents which govern its procedures and rules of operating and these will be discussed at the next meeting.

**13. CORRESPONDENCE**

**3<sup>rd</sup> May 2007**

1	Postwatch	Post Office closures
2	Comm 1 <sup>st</sup>	Newsline mag April 07
3	WM	A journey through Planning
4	WCC	Partnership Matters Spring 2007
5	C&LG	Model Code of Conduct
6	WCC	Draft Worcs Integrated Passenger Transport Strategy 2007 timing
7	Air Amb	Appeal
8	CALC	Mail April 2007
9	WDC	Dog Bins offer
10	C&C	Direct May 2007
11	Stand Bd	new code of conduct

**19<sup>th</sup> May 2007**

1	WCC	Extended Services Planning Day 07/06/07
2	WDC	Cllr McDonald Round-up
3	WCC	Volunteering in the countryside course
4	Sth Worc	Joint Core Strategy
5	WMRA	Speaking Out mag Spring 07
6	CALC	Area meeting 07/06/07
7	CPRE	Annual report etc 2006

Any other information received after 28<sup>th</sup> May 2007.

**14. ITEMS FOR INFORMATION / DISCUSSION**

- 1) A Status Report indicating that the Village Hall Management Committee are on top of the pitch problems at the Sheppey and have sufficient funds without help from the Parish Council to solve was delivered.
- 2) It was proposed by Chair Whittington and agreed by the meeting that a small team of councillors (Whittington, Meikle and Hughes) set up a meeting with VHMC representatives initially to understand the background issues and to seek a way forward.

**15. DATE OF NEXT MEETING**

The next meeting of Cropthorne Parish Council is on Monday 2<sup>nd</sup> July 2007. Any items for inclusion on the agenda and proposed corrections to the minutes must be with the Clerk by Sunday 24<sup>th</sup> June 2007.

The Chair closed the meeting at 9:20pm.

**Signed .....**(Chair)

**Date .....**