

2007/01

## **Annual meeting of Cropthorne Parish Council held on Tuesday 8<sup>th</sup> May 2007 in the Village School 7:30pm**

- 1. Six out of six councillors elected on May 3<sup>rd</sup> 2007 signed their Acceptance of Office forms and were given a new Register of Interest Form for completion and sending directly to WDC.**

Chair Whittington welcomed the new WDC Councillor for Fladbury Ward, Mr Tom McDonald.

- 2. ELECTION OF CHAIR**

It was proposed by Cllr Hughes, seconded by Cllr Annis and agreed that Chair Whittington be elected Chair for 2007/08.

- 3. RECEIVE CHAIR'S ACCEPTANCE OF OFFICE**

Chair Whittington accepted the office of Chair and thanked councillors past and present for their support.

- 4. APOLOGIES**

Present were	Chair C Whittington	WCC Cllr Eyre
	Cllr R Annis	WDC Cllr McDonald
	Cllr A Hughes	
	Cllr T Meikle	0 parishioners
	Cllr M West	
	Cllr J King	Clerk Mr R J Coles

No apologies were received.

- 5. ELECTION OF VICE CHAIR, PLANNING COMMITTEE, FINANCE OFFICER, FINANCE GROUP AND VILLAGE HALL REPRESENTATIVES**

Chair Whittington proposed, seconded by Cllr West and the meeting approved that Cllr Annis be elected to Vice Chair for 2007/08, which he accepted.

Chair Whittington proposed, seconded by Cllr Hughes and the meeting approved that all councillors would serve on the Planning Committee.

Cllr Hughes proposed, seconded by Chair Whittington and the meeting approved that the Clerk would also be the Responsible Finance Officer (RFO).

V/Chair Annis proposed, seconded by Cllr King and approved by the meeting that Cllrs Meikle and Hughes together with Chair Whittington for budgeting and precepting would serve on the Finance Group.

V/Chair Annis proposed, seconded by Cllr West and the meeting approved that Cllr King would continue as the Parish Council representative on the Village Hall Committee with regards to providing information, not withstanding her declaration of prejudicial interest when discussing related finances.

Chair requested that a formal reacceptance of procedures adopted over the past year be placed on the next agenda.

- 6. DECLARATIONS OF INTEREST**

Cllr King	prejudicial	Village Hall Finances
V/Chair Annis	prejudicial	Planning Application W/07/00646/PP

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7. **CONSIDER GRANTS** (Cllr King left the meeting for the financial voting)

- a) Sheppey Project Maintenance £1500

V/Chair Hughes proposed, seconded by V/Chair Annis and approved by the meeting that the Village Hall Committee be requested to write applying for this grant, detailing the precise nature of its usage for the Parish Council to agree and approve at a future date.

- b) Village Hall Refurbishment £3500

Cllr Hughes proposed, seconded by Cllr Meikle and approved by the meeting that this long-term commitment to the project be continued.

8. **CONSIDER RENEWAL OF INSURANCE FROM 01.06.07 AND AUTHORISE PAYMENT**

Cllr Hughes proposed, seconded by Cllr Meikle and approved by the meeting that the current insurance be continued and the premium paid.

9. **APPROVAL OF MINUTES**

The minutes from the meeting of Monday 5<sup>th</sup> March 2007 were proposed for acceptance by Cllr Hughes, seconded by Cllr West and agreed by the meeting for Chair to sign.

10. **CO-OPTION OF A NEW COUNCILLOR**

Chair proposed and the meeting agreed that the Clerk be asked to clarify the position with WDC due to a current lack of interest.

**The meeting continued as there were no parishioners present.**

11. **MATTERS ARISING**

- a) 2007 Clean up Bursary – Village School has accepted to perform the litter pick up on Sunday June 24<sup>th</sup> 2007 at 10am.  
b) Parish Council links with local organisations – Cllr Meikle/Liz Taylor/Sheppey Juniors, Cllr Hughes/Neville Duke/Church/Walkabout/Holland House, Cllr West/PTA&FA were all deferred to the next meeting.

12. **COUNTY COUNCILLOR'S / DISTRICT COUNCILLOR'S REPORTS**

WCC Cllr Eyre reported continued work improving the already low permanent and fixed exclusion rates for schoolchildren in the county. She is also working on more local youth provision with an emphasis on local delivery with local needs and knowledge rather than the current countywide multi agency system of police/district/county/health/voluntary. Pershore will be the local centre of activity through a Youth Forum.

The requirement for the school bathroom management system has gone away (see planning below).

13. **PARISH PLAN**

It was proposed by Cllr Hughes, seconded by Cllr Annis and approved by the meeting that the current draft of the Questionnaire for the Village plan be accepted as the final draft subject to minor corrections and using the term Social/Affordable in the Housing section. Personal delivery and pick up from every household is planned in order to ensure a good response to an expected 18-page document.

## 14. PLANNING

- a) **W/06/01527/PN – Mr P Strickland, Heath Works – Construction of a new manufacturing unit with offices** – An objection concerning noise, traffic and visual amenity was filed. It was indicated that a decision was deferred pending clarification on how the site has gone from a single company to a business park over time.
- b) **W/06/00554/PN/APPEAL – Field Barn Caravan Park – Variation of planning condition (1 of PR617/63) to permit plot 1 to be occupied by full time site manager** – Support for a single caravan only (i.e. Plot 1) dedicated to a full time manager was refiled.
- c) **W/06/01261/PN/APPEAL – Mr Cooper, Field Barn Lane Caravan Park – Erection of timber office building. Variation of condition (1) attached to P.P. PR617/63 to permit site to be open 50 weeks per year.** Support of the timber building and a strong objection to the extension to 50 weeks usage of the site was refiled.
- d) **W/06/00141/PN/APPEAL – Mr & Mrs Strickland, East Riding House, Bricklehampton Lane, Bricklehampton – Variation of condition 5 of permission W/96/00161 & condition 2 of permission W/98/00243 to delete class E from the wording of the condition** – A response in favour of keeping to the original restrictions was refiled.
- e) **W/07/00039/PP – Mr & Mrs A B Beasley-Suffolk. Sarn House, Main St – Conservatory to Rear.** A no objection response was filed. Approval has been granted.
- f) **W/07/00116/AA – re Heath Works, Mr. S Pagett, 13 Elm Rd, Evesham – Two flat signs mounted onto factory walls, advertising the name of business.** An objection was filed until the outcome of 06/01527 was clarified. Subject to this and provided signs were in keeping with no illumination and landscaping no objection was also filed. The sign facing the main road was approved, the sign facing Bricklehampton was refused.
- g) **W/07/00291/PP – Mr R Bullock. 9 Croft Cottages, Field Barn Lane – Erection of a detached garage.** A no objection response was filed. Approval has been granted.
- h) **W/07/00338 – Village School – Extension to form disabled ramp within school and a bathroom management area** – An objection based on problems with an immediate drain and excess water leaving the school grounds were filed. WCC Cllr Eyre confirmed that these problems would be addressed before work would be allowed to commence. The works above ground level were acceptable. Approval has been allowed. The new Head Teacher has ordered a review as the pupil requirement has changed. The drainage work appears to have been completed.
- i) **W/07/00565/LB (& 564/PP by default via delegated authority) – Mr & Mrs P Black, Ashley Cottage, Main St – Replacement of former conservatory with garden room to south side of the cottage** – A no objection response was filed. A decision is awaited.
- j) **W/07/00463/PP – Mr & Mrs M Canvin, Fulmer Walk, Field Barn Lane – Erection of two storey rear extension** – A minority concern over the height increase was filed. A decision is awaited.

V/Chair Annis left the meeting for the next item.

- k) **W/07/00646/PP – Mr R Annis, Conifers, Main Rd – Proposed extended dropped kerb** – The meeting agreed to file a no objection response in line with the circulation pack.

A letter from WDC concerning Affordable Housing was considered by all as ill timed. Chair will be responding that when the current Parish Plan exercise and WMRA Spatial Strategies are completed the Parish Council will be in a position to respond.

## 11. FINANCE/PRECEPTING

- a) The latest Budget/Bank Schedule was proposed by Cllr Meikle, seconded by Cllr Hughes and approved by the meeting for signature.

- b) Invoices for Payment

			£
434	Allianz	Insurance	434.40
435	Worcs CALC	Subscription	192.29
436	Pershore Coll	Tree for RS	23.76
437	Clerk	Sal, All	137.31

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**12. CORRESPONDENCE**

**19<sup>th</sup> March 2007**

1	WCC	Highway Mnte Scrutiny report
2	CPRE	Voice mag spring 07
3	NALC	LCR mag Mar 07
4	WDC	Standards Board 2 <sup>nd</sup> Parish Rep
5	C&C	Direct mag Mar 07
6	WDC	Re-use of rural buildings consultation
7	CPRE	Fieldwork mag Mar 07
8	WDC	Community Grants 2007-03-19
9	WDC	Main Rd Travellers Site Ms Collin reply
10	WCC	Integrated Passenger Transport Strategy 07 consultation

**31<sup>st</sup> March 2007**

1	WDC	Standards meeting 20/03/07
2	CALC	Annual info etc
3	CRC	Competition for Grant?
4	WCC etc	WM regional spatial strategy
5	WMRA	Speaking Out mag winter 07
6	WDC	Parish Matters 03/07

**13. ITEMS FOR INFORMATION / DISCUSSION**

- 1) A letter to Cropthorne Church requesting permission for the tree awarded to Ron Stephens to be planted in the churchyard was considered and accepted unchanged.
- 2) No charity recipients were identified and Cllr King agreed to supply the clerk with John Ayliffe's number so that all can contact directly.
- 3) A replacement planter (£20) in Brook Lane was approved by delegated authority after a request from a parishioner via Cllr King was received for the Walkabout.
- 4) At least one extra dog bin is required for the Sheppey and as there is a current 2-for-1 offer from WDC it was agreed that the next meeting would consider the request and the sitings.

**14. DATE OF NEXT MEETING**

The next meeting of Cropthorne Parish Council is on Monday 4<sup>th</sup> June 2007. Any items for inclusion on the agenda and proposed corrections to the minutes must be with the Clerk by Sunday 27<sup>th</sup> May 2007.

The Chair closed the meeting at 9:40pm.

**Signed .....**(Chair)

**Date .....**